



Application and Background Information

Name of company _____ Year established _____

Address _____

Phone# _____ Fax # _____ Current # of full-time employees _____

E-mail _____ Web site _____

Owner name(s) _____

Owner's Social Security # _____

Business structure (e.g. LLC, Partnership, C Corporation...etc) _____

EIN # _____

Woman owned ___ yes ___ no; Minority owned ___ yes ___ no;

Insurance ___ yes ___ no; General Liability Amount _____

Company _____ *Policy # _____

Representative's name & phone # _____

Bonded ___ yes ___ no; if yes – attach proof (a copy)

Line of Credit amount _____

Certified in lead base paint removal/abatement ___ yes ___ no

Are you an equal opportunity employer? ___ yes ___ no

Do you perform background checks on all employees (full and part-time) ___ yes ___ no

If yes, how? _____

Background Information

Have you ever been convicted of any crime? ____yes ____no

Has your company or you ever been guilty of violating the Pennsylvania Crime Code relating to theft, deception or conspiracy of any other person/business relating to building , constructing or not performing any building or construction; or money that exchanged hands and work was never performed? ____ yes ____ no

If yes, please explain (include date of infraction)

Are you or your company (past or present) under suspension or debarment by the Commonwealth of Pennsylvania or any other governmental entity? ____yes ____no

If yes, please explain: _____

Do you or your company have any past due tax liabilities or other commonwealth obligations at this time? ____yes ____no

Please list: _____

Have you owned other companies under any other names (please list names, address, dates & reason for disbandment)? _____

Has your company ever had a job suspended by a Building Inspector for not following Inspector's order? ____ yes ____ no

If yes, please explain (give dates)

Has your company or other companies you have owned in the past had a job closed or stopped for any reason? ____ yes ____ no

If yes, please explain (give dates)

Has your company ever been successfully sued in Civil Court? ____ yes ____ no

If yes, please explain (give dates and outcome);

If you have previous companies listed, have any been sued in Civil Court. ___yes ___no

If yes, please explain (give dates and outcome);

Qualification skills/ certifications applicable for this job

Please provide three occupational references:

List your last 4 Jobs (address & contact):

Do you have any housing court judgments against you or your company? ___yes ___no

Do you own any rental property? ___yes ___no;

If so, please list your properties:

Mail to: Policy Innovations Institute, 252 Marshall Avenue, Carnegie, PA 15106